

DUBLIN MUSIC BOOSTERS

EXECUTIVE BOARD MEETING

Version #: 1.0

Issue Date: 10/17/15

Minutes of Meeting

Location: Dublin Scioto Band Room

Date 10/26/15

Time: 6:39 p.m.

Officers: Ron Gilliland, Lisa McClellan, Bill Jacob, Dave Magan, David DeLong, John Beebe, Ron Roman, Meg Montgomery, Lisa Snide, Carmie Grooms, Chris Carr

Coffman Directors: Jeremy Bradstreet, Ivan De la Cruz, Kevin Wallick

Jerome Directors: Brian Stevens, Micah Abrams, Matt Dillion (student teacher)

Scioto Directors: Jim Gray, Ron Lewis

Middle School Rep: Susann Barrett

Absent: Denise Hayes, Loren Pusey, Andrew Garner, Jeff Chesser, Jeanne Wohlgamuth

Welcome – Ron Gilliland

- The meeting was called to order at 6:39 p.m.

Recording Secretary's Report – Lisa Snide

- September 21st meeting minutes were distributed via email and posted to the website prior to the meeting; Corrections: added Meg Montgomery (Assistant Treasurer for Scioto) in attendance and 9/26 was the first contest date for Jerome. David Magan made a motion to approve the minutes as corrected; Dave DeLong seconded the motion and the minutes were approved.

President's Report – Ron Gilliland

- **LaRosa's Pizza Update** - no update.

President-Elect – Lisa McClellan

- **Irish Festival** – still waiting on check for volunteer Concessions.

Corresponding Secretary – Carmie Grooms

- Reported that this year's Directory for Coffman and Jerome were finished; waiting for Scioto Directory information; PDF files were posted to respective website earlier today and require login/password to download; suggested Directors push out email notification to let people know it's now available.

Treasurer's Report – Bill Jacob

- **August & September Financial Statements** – were distributed via email and posted to the website; Bill outlined a few items to be addressed in advance of the meeting. Meeting with Treasurers to work out procedures. Waiting to post Trophy Sponsorship dollars received via Paypal in Sept/October. Current reports provided account balances to date. Cash in Bank at end of September totaling \$204,000. Budget Performance shows YTD spending in designated funds compared to annual budget; final column indicating remaining balances. Discussion followed. John Beebe moved that the financials be approved as presented; David DeLong seconded the motion and the August and September statements were approved.
- **2014 Tax Filing** - Bill reported that an extension has been completed for 2014 annual tax return.
- **Wish List** – \$21,000 remaining in 'Wish List' funds need to be allocated in October; surplus leftover from prior fiscal year needs to be specified by Directors. Mr. Stevens indicated that additional \$5,000 funds were approved for Coffman uniform balance (#6020-C); \$6,500 for Jerome to purchase instruments (#8150-J) and \$10,000 for Scioto to purchase tubas (#8150-S). Mr. Stevens also noted that Jerome is struggling to keep up with the demands of student growth and is anticipating need for purchasing more instruments next year. John Beebe made motion to transfer current budget surplus to designated accounts as specified above; Chris Carr seconded the motion and it was approved as noted. Mr. Jacob will make the appropriate journal entries to appear on October financial statements.

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- **Band Camp Scholarships** – Bill noted that he has only received names from Coffman students; Jerome had one student but was covered by Principal funds received last month from the District; Scioto did not report any student scholarship needs to date.

Fundraising - Chris Carr

- **Sponsorship Solicitation** – Chris distributed via email both Max & Ermas and Pizzeria Uno fundraiser options to high school VPs and Middle School Rep Susan Barrett. Discussion followed. Still need to finalize Annual Fund Drive thank you letters for all donations received over \$250; Ron Gilliland will work with Treasurers on obtaining final list to prep thank you acknowledgements.

VP – David DeLong

- **Dublin Band Showcase** – provided a verbal status update and John Beebe circulated several copies of this year's income/expense report; estimate approximately \$14,500 after all expenses have been paid for this year's event; all trophies were sponsored and paid; Bob Evans raffle donation of \$250 value sold \$290 in ticket sales; Concessions profit approximately \$7,100; t-shirt sales \$1,700; still waiting on invoice from Dublin School District custodians and program expenses; Discussion followed. Mr. Stevens expressed a big thank you to David DeLong and everyone who helped make this year's program a success. He is preparing a request to District for wider gates to help facilitate parking for larger buses and equipment thru Jerome parking lots.
- 8th grade night; community concert and dinner was held on Friday 9/25; 84 students; excited about marching band; overall great way to get kids from Grizzell and Karrer middle schools engaged.
- Competition season – doing well and continued success; getting ready for Senior night this Friday 10/30; OMEA states competition on Saturday 10/31 at Hilliard Bradley and End-of-Season Awards Banquet will be held on Monday 11/1; reported that it's been convenient to have fees coming thru the website (Paypal) for paying banquet and concert uniforms
- Soliciting Committee Chair volunteers for next year are already underway

Concessions – no update (Loren Pusey stuck in traffic; unable to attend)

Website – Lisa Snide

- Reported that all sites are running smoothly and submitted a report from Google Analytics for the last month (see attached 9/25-10/25/15); noting the following:

Overall Page Hits since 7/1/2015 -- 13,209

Page 1 - WebSuite2 Traffic Report - Top 5 Pages for DMB include:

1. home page - 7799
2. calendar - 2848
3. general info - 1674
4. high schools - 1674
5. news - 1474

Page 2 - Google Analytics pages (9/25-10/25/15):

1. Overall - 1,736 page views w/ avg time 1:04/view
2. Calendar item 38633 (Dublin Showcase details) - 299 views (17.22%)
3. High Schools - 194 views (11.18%)

Most devices used are desktop; continue site improvements and facilitated Jerome with collection of both upcoming banquet and concert uniform fees via Input Forms and Paypal.

VP Coffman – Dave Magan

- Contests are going well; OMEA States this weekend at Hilliard Bradley; BOA Grand Nationals set for weekend of Nov 12-14 in Indianapolis at Lucas Oil Stadium
- Orchestra Concert was held in the past few weeks; fantastic job; great turnout and parent support
- Band on the Run 5K – 2nd fundraiser was held this past Saturday 10/24; great event; thanks to Mrs. Kelly Merino for coordination; will have a better financial report at next month's meeting

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VP Scioto -- Denise Hayes (absent) -- No report; Lisa McClellan deferred to Mr. Gray

- 8th grade night was rescheduled for early October and was a nice night
- OMEA State finals this Saturday at Hilliard Bradley at 11:45am
- Special workshop this Thursday 10/8th – Mountain Faith from NC
- Orchestra Concert scheduled for Nov 10th

DIRECTOR UPDATES:

Mr. Bradstreet – no additional report.

Mr. Stevens – Concert band uniforms; been great to collect payments online; Jerome Wind Symphony will be performing at OMEA State Convention in February; Nick Dillion – introduced student teacher who has been with Jerome since Band Camp; asked to perform on Jan 23rd – Wiegel Hall OSU; 4pm – Jerome Wind Symphony

NEW BUSINESS – none

Adjournment at 7:27 p.m.

- Lisa McClellan made a motion to adjourn the meeting; seconded by Meg Montgomery. Meeting adjourned at 7:27 p.m.

Next Meeting:

- Coffman High School on Monday, November 30th at 6:30pm – Agenda and Minutes to be distributed via email and posted to the website.