

DUBLIN MUSIC BOOSTERS

EXECUTIVE BOARD MEETING

Version #: 1.0

Issue Date: 10/17/15

Minutes of Meeting

Location: Dublin Jerome Band Room

Date 9/21/15

Time: 6:38 p.m.

Officers: Ron Gilliland, Dave Magan, David DeLong, John Beebe, Ron Roman, Loren Pusey, Lisa Snide, Carmie Grooms, Chris Carr

Coffman Directors: Jeremy Bradstreet, Ivan De la Cruz, Kevin Wallick

Jerome Directors: Brian Stevens, Micah Abrams

Scioto Directors: Jim Gray, Ron Lewis

Absent: Lisa McClellan, Bill Jacob, Denise Hayes, Susann Barrett, Andrew Garner, Jeff Chesser, Jeanne Wohlgamuth

Welcome – Ron Gilliland

- The meeting was called to order at 6:38 p.m.

Recording Secretary's Report – Lisa Snide

- August 24th meeting minutes were distributed via email and posted to the website prior to the meeting; David DeLong made a motion to approve the minutes as presented; Dave Magan seconded the motion and the minutes were approved.

President's Report – Ron Gilliland

- **LaRosa's Pizza Update** - Ron provided a verbal update to the Dublin School District meeting that was held last month; although DMB Concessions contract would be separate from the Dublin City Schools contract, LaRosa's is seeking to be the sole pizza provider for all stadium concessions within the Dublin School District; a written proposal is expected to be received next week and Ron will distribute to all DMB Board members via email for review and discussion.

President-Elect – Lisa McClellan (absent)

- **Fund Drive Update** – Ron Gilliland provided a verbal update in Lisa's absence; reported that it was a record-breaking year for contributions with roughly \$40,800 in total contributions from all participating schools with an additional \$1000+ in mail-in donations; plus additional online contributions. Current supplies of pre-printed door-hangers have been depleted so new supplies will need to be ordered next year and would like to include reference to DublinMusic.org website for online contributions. All donations over \$250 will receive a thank you letter from Ron Gilliland.
- **Bob Evans Gift Cards** – former Dublin Jerome graduate Alex Gonzalez provided ten (10) \$25 gift cards as a donation to the Dublin Music Boosters; discussion followed and it was suggested that the gift cards be raffled during the upcoming OMEA Dublin Band Showcase event on October 10th.

Corresponding Secretary – Carmie Grooms

- Reported that this year's Directory is a work in progress.

Treasurer's Report – Bill Jacob (absent)

- **July & August Financial Statements** – Bill had distributed via email financial statements and outlined a few items to be addressed in advance of the meeting. Discussion followed. Ron Gilliland suggested that anyone with questions send them directly to Bill via email; approval of the financials would be deferred until next month's October meeting.
- **Band Camp Scholarships** – Bill had asked that all 'scholarship' students be identified and names sent to him for record-keeping purposes. Ron Gilliland inquired as to a check that was received at Booster P.O. Box from Dublin School District office. It was identified as payment for Jerome student Band Camp fees allocated from a special 'principal' fund, per Mr. Stevens. Discussion followed as to possible District funds for students with financial needs and possible Booster policy.

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- **Checkwriters & Cash Controls** – Bill had asked for clarification on some handling of cash funds related to Booster Concessions in particular. Discussion followed. Ron Gilliland recommended that a separate meeting with all Treasurers be set to discuss in more detail and draft recommended written procedures for proper accounting methods.

Fundraising - Chris Carr

- **Sponsorship Solicitation** – Chris distributed via email a draft proposal recommending an on-going plan with various sponsorship levels and corresponding benefits; the overall goal of keeping DMB present and relative in the Dublin community. Discussion followed. Chris will finalize the plan based on feedback received and will begin direct 'letter-writing/email' campaign for solicitations.

Website – Lisa Snide

- Reported that all sites both the main DMB site and school sites are running smoothly and that Google Analytics code was recently added to each site for better traffic reporting; she will have a better update on website traffic stats next month. It was also discussed that DMB consider sponsor ad placement on the website in conjunction with the Sponsorship solicitation.

Concessions – Loren Pusey

- Reported that Concessions team is still working on new reporting process for tracking income/expenses on a monthly basis in electronic format as well as documenting standard cash handling procedures for all 3 schools; will be meeting with Treasurer Bill Jacob.
- Concession activity is in full operation mode among all three high schools.

VP – David DeLong

- **Dublin Band Showcase** – provided a status update. Trophy Sponsor solicitations are going smoothly with only 9 of 36 spots remaining. Jerome will be hosting a Committee meeting for volunteer duties tonight following the Executive Booster Meeting. T-Shirt pre-sale orders are being collected online and program ad sales are also in motion. All positions for judges have been secured as well as the program announcer. 11 total bands participating in this year's event. First performance begins at 6pm; looking forward to a good show on Saturday, October 10th.
- Annual Fund Drive was a success
- 8th Grade Night – scheduled for this Friday, September 25th – community concert and tailgate
- Jerome's first band competition will be held on Saturday 9/27

VP Coffman – Dave Magan

- Annual Fund Drive – big success; more participation this year from Orchestra students
- Community Concert – although the weather was stormy and the game delayed; the event was moved inside to the commons area for dinner and school gymnasium for the performance; awesome hearing the dynamics in this year's show music
- First competition was held this past Saturday 9/19 at Hilliard Bradley; great opportunity to see all of the band students in their new uniforms; show is off to an amazing start.

VP Scioto -- Denise Hayes (absent) -- No report.

DIRECTOR UPDATES:

Mr. Bradstreet - Thanked the Boosters again for allowing purchase of the new uniforms; color guard uniforms are a bit delayed; warm-ups are also on order and waiting delivery.

Mr. Stevens - no additional comments

Mr. Gray - no additional comments

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NEW BUSINESS – NONE

Adjournment at 7:28 p.m.

- John Beebe made a motion to adjourn the meeting; seconded by Dave Magan. Meeting adjourned at 7:28 p.m.

Next Meeting:

- Scioto High School on Monday, October 26th at 6:30pm – Agenda and Minutes to be distributed via email and posted to the website.