

DUBLIN MUSIC BOOSTERS

EXECUTIVE BOARD MEETING

Version #: 1.0

Issue Date: 5/18/15

Minutes of Meeting

Location: Coffman Band Room

Date: 4/27/15

Time: 6:33 p.m.

Officers: Ron Gilliland, Lisa McClellan, Janet Stevenson, Dave Magan, Ron Roman, David DeLong, John Beebe, Lisa Snide, Carmie Grooms, Chris Carr, Loren Pusey

Coffman Directors: Jeremy Bradstreet, Kevin Wallick

Jerome Directors: Brian Stevens, Micah Abrams

Scioto Directors: Jim Gray

Absent: Valerie Kaser, Don Hayes, John Beebe, Susann Barrett, Andrew Garner, Jeff Chesser, Jeanne Wohlgamuth

Welcome & Introductions – Ron Gilliland

- The meeting was called to order at 6:33 p.m.

Recording Secretary's Report – Lisa Snide

- February 26th meeting minutes were distributed via email. Lisa McClellan asked that a correction be made to her report on Nominations & Elections – last sentence should read: "Also need to fill some Scioto representative positions." A motion was made by Chris Carr to approve the minutes as corrected, second by David Magan and the minutes were approved.

President Report – Ron Gilliland

- Allstate Grant** – notification \$1000 will be deposited into Dublin Music Booster account
- Sharing o' the Green – Irish Festival** – 2006 Executive Committee submitted Dublin Music Booster organization to 'wait list' for participation in Irish Festival; 9 years later selected to participate in Fall 2015 (Fri 7/31 thru Sun 8/2). Approximately \$1000-\$1500 net profit to fill 28-32 people for 4 hour shifts in lower maintenance booth (selling soda/water); need to assign contact person to attend meeting on 5/5 with Dublin City Council with other volunteer organization leaders; Ron has tentatively signed the contract; Discussion followed and it was unanimous that we proceed with participation. Lisa McClellan will attend the meeting in May.
- Board Nominations** – VPs met a few weeks ago to discuss trying to find someone to fill Treasurer role; Lisa McClellan has possible lead; also discussed creating new positions for a dedicated Webmaster executive and one for each high school.

Website Update – Lisa Snide

- Sent an email to Executive Committee members just prior to the meeting tonight with a preview link to the new site under construction; created a new logo brand identity for Dublin Music Boosters, discussed possible advertising/sponsor opportunities; discussed need for key Webmaster position from each of the 3 high schools whether staff/student/volunteer; new site will have feature image slideshow to highlight 2-3 images from each of the high schools along with single page for Elementary and Middle Schools – asked for input; discussed tentative timeline to complete the main DMB site by end of April and work on respective school sites for completion by end of school year; target group training session end of June/early July as new fiscal year begins.

President Elect – Lisa McClellan

- Executive Dinner Date** – target for Monday 5/18 at Iacono's in Shawnee Hills at 6:30pm
- Fund Drive** – Door Hangers – need to inventory and order additional supplies; talked about schedules and possibly selling advertising on form; Chris Carr volunteered to help develop a more cohesive plan for sponsors and advertising opportunities.

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Treasurer's Report – Don Hayes absent

- **Director's Budget** – Mr. Stevens mentioned that annual budget template based on last year was reviewed and all directors were in agreement that this budget works for everyone. Will be presented for vote at May meeting.
- **March Financial Report** – Don distributed financials via email for review; Stevens mentioned that he spoke to John Beebe about leaving funds for Showcase available for next season in new account #5060 designated fund. Defer approval of financials until Don is back next month.

Fundraising – Chris Carr

- Kroger – need to re-enroll with program; asked VPs to sent notification to Booster parents.

Corresponding – Carmie Grooms

- **Middle and Elementary schools** – Cut-off date is Friday 5/1 for 2014-15 expense reimbursement; Riverside elementary school looking to roll-over funds for a larger purchase next year; discussion followed; everyone present was in agreement approve to purchase now; thank you note received from Olde Sawmill Elementary and circulated for review among all present.

Concessions – Loren Pusey

- Received some original records dating back from 1947; acquired from former president Anne Webber; shared some interesting facts from past records.
- David DeLong – planning to purchase new Cotton Candy machine for Jerome

Vice President Reports

- **VP Coffman – Dave Magan** – OMEA state finals this upcoming Fri 5/1; Spring Concert 5/13; Hello/Goodbye Booster reception scheduled for Tues 5/26 at 6:30pm
- **VP Jerome – David DeLong** – state competition last week; both bands received Superior 1 ratings; finalizing committee chair positions for next year; getting student registration counts for Band Camp; and have secured more than half of the necessary chaperones for Band Camp; Mr. Stevens added that 4 bands have already registered for the Dublin Showcase (target 16 bands)
- **VP Scioto – Lisa McClellan** – working on filling committee chair roles for next year; 4/18 Casino Night at Wedgewood; we raised \$7500 for purchase of stadium coats; need total \$8500-\$10,000; Mattress Sale scheduled for Sat 5/16; PRISM Spring Concert set for Wed 5/13

NEW BUSINESS

- **Emerald City Music Games** – Ron Gilliland hasn't heard anything as of yet; typically last week of July at Coffman stadium; need for volunteers to coordinate parking, program, seating and concessions.
- **Jerome** – Concession stands being set-up for internet access; will be accepting credit cards at the stand using Square account
- **Video** – Dave Magan suggested that Boosters consider a promo video at middle school level; Discussion followed; Ron Gilliland suggested he get in touch with Coffman A/V Committee.

Adjournment at 7:37 p.m.

- Dave Magan made a motion to adjourn the meeting; seconded by Chris Carr. Meeting adjourned at 7:37 p.m.

Next Meeting:

- Monday, May 18th – 6:30 p.m. at Iacono's Pizza place in Shawnee Hills; Lisa McClellan will confirm via email.